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**FY22 MAG Grant Award**

1 message

**Wilson, Bryan** <Bryan.Wilson@txdmv.gov>  
To: "chief@aptx.gov" <chief@aptx.gov>

Tue, Jun 14, 2022 at 2:20 PM

June 14, 2022

Sent Via Email: [gedwards@aptx.gov](mailto:gedwards@aptx.gov)

<b>Grant Number:</b>	<b>608-22-0040100</b>
<b>Grantee:</b>	<b>City of Aransas Pass</b>
<b>Program Title:</b>	<b>Automatic License Plate Reader (ALPR) system</b>
<b>Maximum Grant Award Amount:</b>	<b>\$20,000</b>
<b>Total Cash Match Amount:</b>	<b>Minimum 20% (estimated to be \$4,000)</b>
<b>Grant Term:</b>	<b>June 14, 2022 to August 31, 2023</b>

Gary Edwards,

I am pleased to inform you that the Motor Vehicle Crime Prevention Authority (MVCPA) has issued an Auxiliary Grant (MAG) to your agency in an amount not to exceed \$20,000. The Award will begin June 14, 2022, through August 31, 2023. The grant award must be officially accepted by signing and submitting the attached Statement of Grant Award and grantee acceptance notice (SGA) to the MVCPA within 30 days from the date received. The signed and executed SGA must be uploaded to the MAG application page located at <https://mvcpa.tamu.edu>. Please do not obligate or expend any funds before July 1, 2022.

The required Resolution authorizing this MAG grant must be submitted before any activity can commence on this MAG grant. If you have not already done so, please upload a valid Resolution in the MAG application page located at <https://mvcpa.tamu.edu>. We look forward to working with you to combat and reduce motor vehicle theft and burglary. Any questions relating to the administration of this grant should be directed to our office. Please do not hesitate to contact MVCPA should you require further assistance or need to discuss this grant. MVCPA staff may be reached at [GrantsMVCPA@txdmv.gov](mailto:GrantsMVCPA@txdmv.gov) or (512) 465-1485.

Sincerely,

A handwritten signature in blue ink that reads 'Bryan E. Wilson'.

Bryan E. Wilson

MVCPA Director

Copy via email: [sgarcia@aptx.gov](mailto:sgarcia@aptx.gov) and [chief@aptx.gov](mailto:chief@aptx.gov)



## FY22 Motor Vehicle Crime Prevention Authority

### Statement of MVCPA Auxiliary Grant Award and Grantee Acceptance Notice

**Grant Number:** 608-22-0040100

**Grantee:** City of Aransas Pass

**Program Title:** Automatic License Plate Reader (ALPR) system

**Maximum Grant Award Amount:** \$20,000

**Total Cash Match Amount:** Minimum 20% (estimated to be \$4,000)

**Grant Term:** June 14, 2022 to August 31, 2023

Whereas, City of Aransas Pass (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Application issued on March 2, 2022, to the Motor Vehicle Crime Prevention Authority, State of Texas, **MVCPA Auxiliary (MAG) Grant Award** for an automatic license plate reader (ALPR) system (Lease or Buy), and further identified by grant number 608-22-0040100; and

**WHEREAS**, the Motor Vehicle Crime Prevention Authority has approved the grant application as evidenced by this FY22 Statement of Grant Award and certain special requirements from the Motor Vehicle Crime Prevention Authority dated **June 14, 2022**; and

**WHEREAS**, the Grantee desires to accept the FY22 grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Transportation Code Chapter 1006;
- Texas Administrative Code: Title 43; Part 3; Chapter 57;
- **Texas Grant Management Standards (TxGMS)** as promulgated by the Texas Comptroller of Public Accounts including TxGMS Standard Assurances by Local Governments and Standards for Financial and Program Management;
- The MVCPA Request for Applications issued on May 3, 2021;
- The current Motor Vehicle Crime Prevention Authority Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award; and
- The Approved Grant Budget Summary:

Budget Category	MVCPA Expenditures	Cash Match	Total Expenditures
ALPR - Buy or Lease	\$20,000	\$4,000	\$24,000
Lease requires good-faith commitment by grantee to lease the system for one year beyond grant funded period			

**Standard Law Enforcement Conditions**

The grantee is required to ensure that any opportunity to share intelligence provided by the purchase or lease of Automatic License Plate Reader (ALPR) assets under this grant is afforded if opportunity is provided by vendor/product to share read data with other law enforcement agencies.

The grantee is required to ensure that at least one law enforcement officer monitors and participates in the Law Enforcement intelligence sharing webinars and Motor Vehicle Crime Investigator Virtual Command Centers organized and operated on behalf of the MVCPA program operation and statewide collaboration.

**WHEREAS**, the Grantee accepts the FY22 Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official's designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

**NOW THEREFORE**, the Motor Vehicle Crime Prevention Authority has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the MVCPA Grant Administrative Guide promulgated for this specific program fund (referenced above) by the Motor Vehicle Crime Prevention Authority. Applicable special conditions are listed below.

**Special Conditions and Requirements (MVCPA indicates by an "X" in the following spaces below if a condition applies):**

  X   **Border Security Report Requirement** – This Grantee is designated as a MVCPA Border Security Grant which is located along the United States of America border with the United States of Mexico and those that are adjacent to the Gulf Intracoastal Waterway. This designation requires grantee to provide additional report information required by the General Appropriations Act of the 87<sup>th</sup> Texas Legislature, Regular Session. The Governor or Legislative Budget Board may request additional information regarding the report data during the term of the grant.

  X   **Resolution Required** – Upload the required Resolution authorizing this MAG grant before any activity can commence. If you have not already done so, please upload a valid Resolution in the MAG application page located at <https://mvcpa.tamu.edu>.

APPROVED AND ACCEPTED BY:

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Authorized Official

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Printed Name and Title

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Date Signed

**Motor Vehicle Crime Prevention Authority**  
**MVCPA Auxiliary Grant Award (MAG)**  
**Additional Grant Instructions**

The purpose of the MAG grant program is to provide law enforcement agencies with funding to combat motor vehicle crime. This is a pilot program based on feedback received from sheriffs, police chiefs and taskforces who were surveyed about immediate solutions agencies could implement beyond taskforces to reduce motor vehicle crime. MVCPA funds the purchase of Automatic License Plate Reader Equipment (ALPR) in its current taskforce programs and understands that \$20,000 may not cover all ALPR systems available for purchase or lease in Texas. Some taskforces have procured ALPR's up to \$40,000 per unit while others have a much lower cost. ALPR's have proven successful for law enforcement

to increase the recovery of stolen motor vehicles. Some systems are also used in burglary from a motor vehicle and fraud-related motor vehicle crime investigations.

**Resolution** – A Resolution (Order or Ordinance) by the applicant's governing body is required to complete a grant application. The resolution must be adopted by the governing body, or the designated official must affirm that they have been given the authority by the governing body to obligate the match funds and to execute the grant. All resolutions shall contain three elements: 1) state that the governing body applies for the funds for the purpose provided in statute (Texas Transportation Code, Chapter 1006); 2) commit to return the grant funds in the event of loss or misuse; and 3) designate the officials that the governing body chooses as its agents to make uniform assurances and administer the grant awarded. **The resolution must be executed and uploaded electronically on or before September 7, 2022.**

**Reimbursement** – The MAG grant is a reimbursement grant. The MVCPA will send out Statements of Grant Award (SGA). Once the agency (city/county authorized official) executes the SGA, the agency will obligate, procure, and pay for the ALPR. The expenses and invoices will be reported on-line. After MVCPA approves the expense report and invoices, the State of Texas Comptroller of Public Accounts will deposit the funds into the agency's account associated with the agency's ID number in the grant application. All financial obligations incurred under the award must be paid and reported no later than 45 days after end of the grant term. The designated Financial Officer must submit the Expenditure Report online.

Reimbursements are made for 80% of the amount spent not to exceed \$20,000 as stated in the SGA. For example, 1) if a grantee leases/purchases ALPR equipment for \$40,000, the reimbursement will be \$20,000 (the not to exceed amount); 2) if a grantee leases/purchases ALPR equipment for \$10,000 the reimbursement will be \$8,000 (80% of amount spent).

**Procurement** – After adopting the resolution and executing the grant SGA, grantees must use their regular city / county purchasing processes to identify, order, procure and pay for the ALPR equipment. State law requires all grant acquisitions be in accordance with local policies and procedures and grant requirements.

**Lease or Buy Equipment** – The grant application required that the grantees declare whether they are going to lease or buy ALPR equipment. MVCPA supports the local law enforcement decision to implement the best strategy for their respective jurisdictions. Grantees are required to indicate in the quarterly progress report and on the text section of the Expenditure Report what purchase or lease the agency selected. Please remember that the lease option does require a good faith commitment to continue the lease one year beyond the grant period as described in the Request for Applications.

**Reporting** – The MVCPA requires the submission of quarterly progress reports to demonstrate progress toward implementing the program and /or to report the results of the grant activity provided for the grant application. A MAG Grant workshop (date announced later) will be scheduled for grantees to receive training for reporting processes. Grantees designated as Border/Port Security grants may be required to complete additional sections of the progress report required by the Texas Legislature. Grantee are expected to procure the ALPR as quickly as possible and complete progress reports for the period up to and including August 31, 2023. Progress reports will include text sections and data sections. Text sections will include reporting progress toward purchases and success stories and reporting grant issues. Data sections will include MVCPA statutory measures of vehicles recovered, arrests and cases cleared data.

Report Period	Due Date	Delinquent
FY22Q4 – June through August	September 15, 2022	September 30, 2022
FY23Q1 – September through November	December 15, 2022	December 31, 2022
FY23Q2 – December through February	March 15, 2023	March 31, 2023
FY23Q3 – March through May	June 15, 2023	June 30, 2023
FY23Q4 – June through August	September 15, 2023	September 30, 2023

**Grant Closeout** – At the end date of the grant period, the grantee shall submit a summary report of the outcomes and successes of the program based on the proposed activities contained in the Statement of Grant Award. Grantees will report the inventory on hand, condition and use as of the last date of the grant period and request that the MVCPA transfer the assets to their jurisdiction for continued use outside of the grant period.

#### Other Important Resources:

**Tx Grant Management Standards** - <https://comptroller.texas.gov/purchasing/docs/grant-management-reader.pdf>

**MVCPA Taskforces-** <https://www.txdmv.gov/mvcpa-grantees>

**MVCPA Grant Administrative Manual -** [https://www.txdmv.gov/sites/default/files/body-files/MVCPA\\_FY20\\_Grant\\_Admin\\_Manual.pdf](https://www.txdmv.gov/sites/default/files/body-files/MVCPA_FY20_Grant_Admin_Manual.pdf)

**MVCPA FY21 Activity and Funds Report -** <https://www.txdmv.gov/sites/default/files/body-files/MVCPA-FY2021-Activities-Funds-Report.pdf>